

Project Activity Log

Learner Name _____ Learner number _____

Centre Name _____ Centre Number _____

Unit Name Level 1 Diploma Project Unit number _____

Teacher Assessor _____

Proposed project title The One Stop Shop

This form should be used to record the process of your project and be submitted as evidence with the final piece of work.

You may want to discuss:

- what you have done (eg, from one week to the next)
- if you are working in a group, what discussions you have had
- any changes that you have or will need to make to your plans
- what resources you have found or hope to find
- what problems you are encountering and how you are solving them
- what you are going to do next

Date	Comments
September 08	We started by choosing groups to work in so me and my friend Codie decided to work together.
September 08	We then started to plan our building and began to get materials.
September 08	We then began to build our building and what sort of rooms where needed.
September 08	We completed our building and moved on to task two.
September 08	Materials used - cardboard paper felt Pipette cleaners

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- what problems you are encountering and how you are solving them
- what you are going to do next

Date	Comments
January 09	I then done some research on nutrition for menus and food that should be sold.
January 09	I then put together a menu for each day of the week where all nutritional needs could be met
January 09	I then wrote a little piece on nutrition and why it is so important.

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- what resources you have found or hope to find
- what problems you are encountering and how you are solving them
- what you are going to do next

Date	Comments
April 09	I looked over all the work I have done.
April 09	I then decided on positives and negatives and wrote my evaluation of what I had achieved.

Level 1 Diploma project

TASK 1

Design a building for The One Stop Shop

TASK 2

Decide on staff needed and which services will take place at The One Stop Shop

TASK 3

Make a menu for staff and service users. Consider nutrition

TASK 4

Research different legislations needed for the organisation

TASK 5

Write an evaluation of what we have done

TASK 1

We will design a building for the organisation including different rooms for each service we will provide.

We will draw a plan or make the building 3D. We will include different areas and rooms to meet the criteria of the organisation we would like.

For example a Youth Service requires somewhere confidential for the young person's privacy.

We must think of saving energy and recycling so the building is as environmental friendly as possible.

We will use various materials to create the building.

TASK 3

Nutrition

We need to look at appropriate nutrition for the organisation. Both for service providers and service users.

Write menus for which the service users and providers can benefit from and encourage them to eat as healthily as possible.

We could do this by writing up a menu or by creating a leaflet that will encourage healthy eating. Selling healthy food would help to promote a healthy lifestyle.

The needs for people will be different so we must take into consideration people with different requirements. For example vegetarians, vegans, people with different cultural beliefs. Eg jews and muslims do not eat pork.

TASK 5

Evaluation

We must write an evaluation of what we have completed. This must include what was completed well and what we believe we could have done differently to complete it to a higher standard.

We must run through from task to task and explain what you did and how you think it went.

We must also demonstrate that we understand the different areas clearly and which are the most important aspects of the project.

computer
room

Numeracy
+
Literacy
class

Health
Clinic

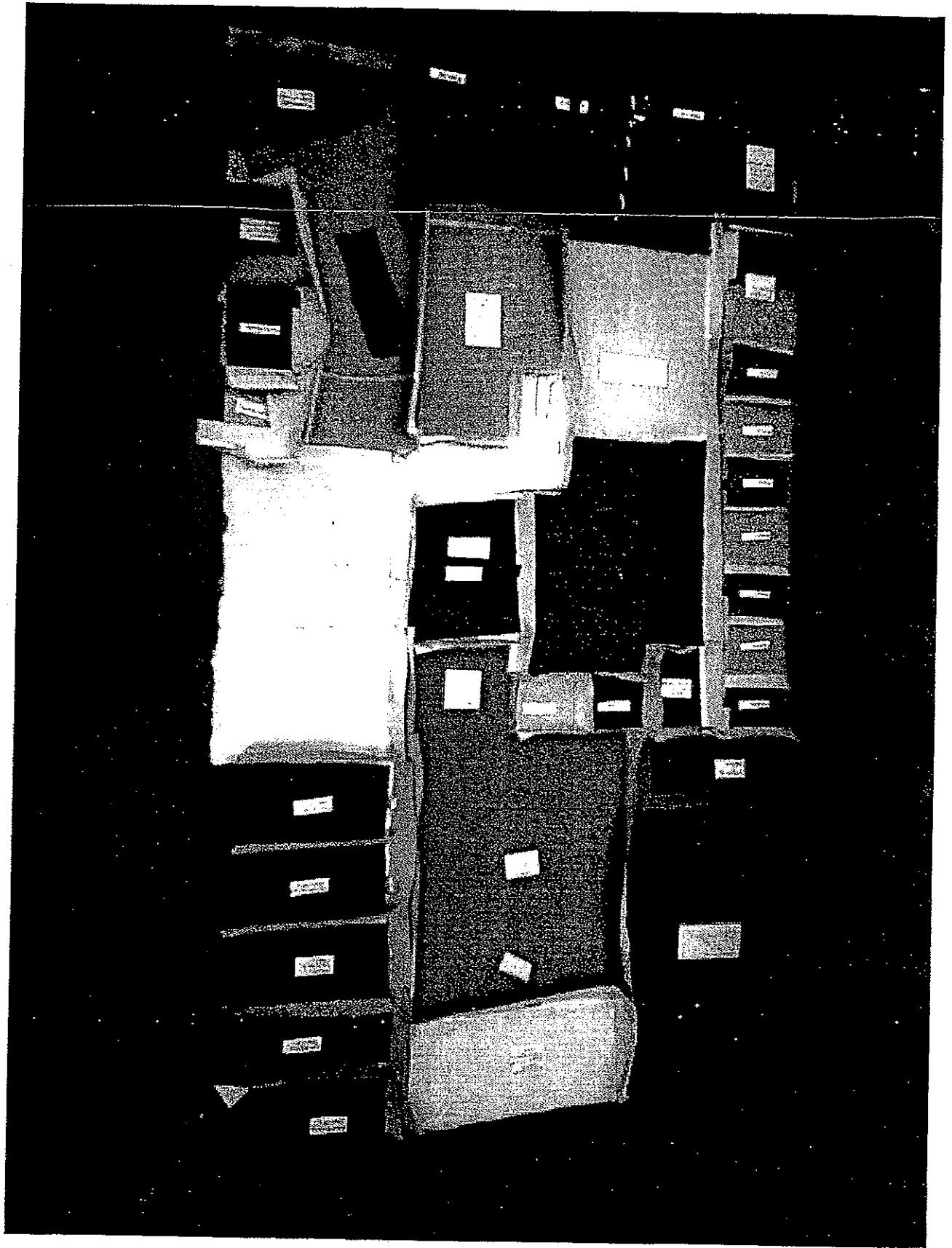
TS

info

Sports
hall

booth

booth





The One Stop Shop

The One Stop shop provides a service for young people aged 13-25. At the One Stop Shop we provide advice on almost everything that young people would need if not we will refer you to an organisation that can help.

We have a cafeteria/shop which provides food and snacks, catering for all taste buds including a vegetarian menu. Our food includes sausages and salads. You want it we will have it. At the end of the day we put together food parcels for young people homeless or in need of some help. These are FREE! Also in the evening we have a soup kitchen which opens catering for homeless people.

We have our own sexual health clinic which provides advice and contraception which is confidential. We have a nurse ^{that} will come in on a daily basis and talk to young people on the best sort of contraception and in some circumstances will provide this. There is also a service which you can receive emergency contraception. Free pregnancy tests are also available to young woman with this comes support from our nurse, who will also refer you to appropriate organisations if required. If that ~~wasn't~~ ^{was set} enough we can help in free STD testing even if you have queries you can pop in and talk to us. At the health clinic we provide more services including:

Giving up smoking
Blood pressure
Or even just somebody to talk to.
Cholesterol

We have our own counselling service at The One Stop Shop which if found appropriate by our volunteers you will be referred to. Our counselling service provides direct help to young people in the county. It will enable you to talk to somebody who will listen and not judge you. Our counsellors are qualified to deal with these things and I bet they would love to talk to you and help you make a difference in your life. *good point*

We have a number of advisors to give advice on various issues including:

Benefits

List of staff

IT technicians- £37,000 a year-part time-*pro-rata*

Literacy and numeracy staff- £12-£30ph-part time

Careers advisors- £26,611 - £32,462-full time

Cleaners-£5.50 - £7.00 per hour-part time

Receptionists-£14,937 - £15,000-full time

Housing officer-£10-£14ph-part time

Benefits adviser-£35-£40,000-part time

Youth workers-£22,500.00 - £24,999-full time

Volunteers-free-full time

P.E teachers -£105.00 - £155.00 per day-part time

Drama teacher-£120 - £140 per day-part time

^{sellors}
Councillors-£24,546 TO £27,594-part time

You would have to pay
the counsellors a little
more. It would be
pro-rata for the part-time
post

A good range of jobs appropriate for your centre. Shows empathy for the service users.

Housing Officer

At The One Stop Shop we are looking for housing officers to support young people that attend our centre in finding housing.

PAY: £10.00- £14.00 ph

~~Hourly~~ RATE: part time

PLACE OF WORK: Plymouth

You will need to:

Have good communication skills.

Experience in this field as this job can be quite difficult definitely working with the young people. .

You have to have an up to date CRB as this job entails working with young people.

Understand the client group we work with and the client group you will be working with.

Empathy towards young people.

Talk to young people about their housing issues and support them in referring to appropriate agencies.

Person specification

You will be working directly with young people and meeting different people all day. You need to be kind and understand all aspects of the job. This job doesn't only mean you have to help young people with housing but you could meet a very damaged young person who needs somebody to talk to. You need to be very confident in what you do, this will help the young person in trusting you.

Benefits advisor

At The One Stop Shop we are looking for a benefits advisor to help support our young people in areas they are struggling with.

PAY: £35,000-£40,000 a year
RATE: Full time
PLACE OF WORK: Plymouth

— that's too much money

You will need to:

Support young people in claiming benefits.

Have a recent CRB as you will be working closely with young people.

Knowledge of other agencies in the area to refer the young person to the right one.

Empathy towards young people so you can support them in problems.

Have experience in this field and be able to provide proof.

Good communication skills to be able to communicate well with young people.

Knowledge of benefits that young people are entitled to.

Person specification

You will be working directly with young people and meeting different people all day. You need to be kind and understand all aspects of the job. This job doesn't only mean you have to help young people with benefits but it could be a very damaged young person who needs somebody to talk to. You need to be very confident in what you do, this will help the young person in trusting you. You need to be responsible and sensible in what you tell the young person, you cannot make promises you cannot keep.

each organisation must do its own CRB check on an individual

! good point not raising expectations

Youth Worker

At The One Stop Shop we are looking for youth workers to volunteer and some who will get a salary if they have the experience.

PAY: £22,500²

RATE: part-time

PLACE OF WORK: Plymouth

pro-rata - still a little over the rate

You will need to:

Work closely with young people who enter the centre.

Have a recent CRB

One stop shop will do the CRB

Experience and qualifications. (Not essential we have a NVQ system where you can volunteer)

Talk to young people and support them with problems they may be facing.

Empathetic towards young people.

Time to spare if a young person needs help.

Run projects to support young people in the community.

Mentoring and supporting young people.

Understanding of equality and diversity

Person specification

You will be working directly with young people. You need to be kind and understanding as you will meet a lot of different young people with all sorts of problems. You need to be empathetic towards young people and be able to connect and bond with them as they will be trusting you with all aspects of their lives. You need to be responsible but have a sense of humour. Patience is a key thing as young people may not open up right away and may need time to trust you.

IT technicians

At The One Stop Shop we are looking for an IT technician to keep our computers in good order.

We run English and math classes and computers are useful for this. Our computers are also used for job searches and help with work.

PAY: 37,000 pro rata ✓
RATE: part time
PLACE OF WORK: Plymouth

You will need to:

Install and test new software in our computer suite.

Make software available to appropriate users to assure the users are safe.

Ensure the anti-virus software is installed, kept up to date and working properly on all stations for the young people and staff.

Share files as required by staff for pupil and teacher use.

Set up and maintain user e-mail accounts.

You will also have to work in an environment where young people of all different equalities will be around you.

You will need to have a recent CRB check.

- One Stop Shop
will do this

Literacy and numeracy staff

At The One Stop we are looking for a English and Maths teacher to teach young people between the ages of 14-25 year olds.

You will be needed to teach classes of people of different ages and some one to one lessons if needed. The young people who will attend these courses will have different backgrounds and maybe not of had much of a school life.

PAY: £15 ph
RATE: part time
PLACE: Plymouth

Duties will include:

Homework help
Teaching Basic English certificate award
Teaching Basic numeracy certificate award
Support with coursework
One to one tuition
Working with different people

Qualifications:

Level 3/4 Certificate in Teaching in the Lifelong Learning Sector(or equivalent)

A good job outline

Careers advisor

At the ~~One stop~~ shop we are looking for a career advisor, who will work closely with our team to support the young people in our community to look for work or get into training.

A careers adviser provides information, advice and guidance to help people make realistic choices about education, training and work. Careers advisers work with a range of clients aged 14 to 24.

PAY: £26,111 per year

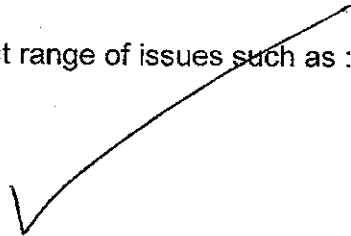
RATE: part time

PLACE OF WORK: Plymouth

Your duties will include:

Providing information and advice about range of issues such as :

- Education
- Careers
- Employment
- Training
- Housing
- Money



You will also talk to the client about delicate issues like bullying and refer to appropriate agencies if needed.

You need to have had experience working in an environment like this and will need to be CRB checked. Interviewing clients as a group or one to one

Identifying the young peoples needs

Cleaners

Down at the ~~One stop shop~~ we are looking for 5 cleaners to work in our friendly and welcoming environment, who help and support young people in all aspects of their lives.

A cleaner will be required to keep the building clean and tidy welcoming to all users to the service.

PAY: £5,75ph

RATE: part time

PLACE OF WORK: Plymouth

Duties will include:

- The vacuuming of rooms and corridors and emptying all waste bins
- Cleaning the glass and mirrors
- Dusting the cobwebs
- Sweeping and mopping floor surfaces
- Cleaning the toilets
- Clean areas as assigned
- Ensure that rooms are odour free
- Report anything in need of repair or replacement to the appropriate person
- Keep your cleaning area and space clean and tidy at all time and your cleaning materials safely stored
- Be familiar with the required care standards regulations governing your job
- Maintain polite and good communication with you colleagues and users at all time
- Be prepared to receive and undertake further training as required by the One Stop Shop.

Experience for the job would be preferred but training will be given.

You will also need to have a recent CRB check as at The One Stop shop we work with a range of young people.

Receptionist

At the One Stop Shop we require 3 receptionists to work part time on a rota. You will need to work well with other staff and be approachable for young people.

You will be required to work as part of a team answering phone, sorting paper work and talking to young people.

PAY: 14,937 a year

RATE: part time

PLACE OF WORK: Plymouth

Duties will include:

- . Receive, direct and relay telephone messages and fax messages
- . Pick up and deliver the mail
- . Maintain the filing system and file all paperwork
- . Assist in the planning and preparation of meetings, conferences and conference telephone calls
- . Maintain office supplies
- . Respond to public inquiries
- . Provide word-processing and secretarial support

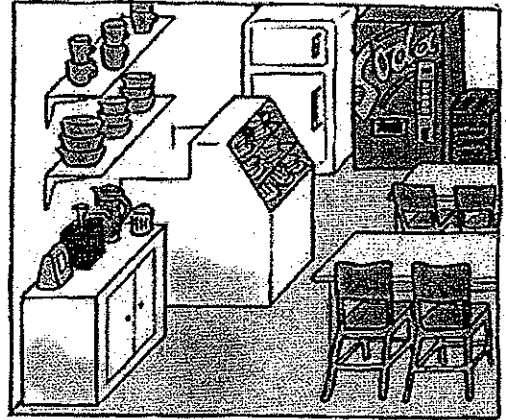
You will need a recent CRB check as the job will include talking to the young people who enter the centre.

One Stop Shop
will do the CRB

Cafeteria

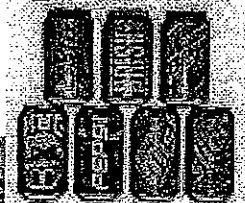
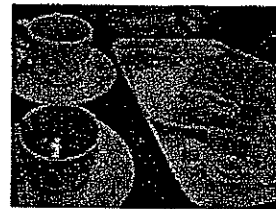
In the cafeteria there will be:

- Counter with a till
- Table and chairs for the customers
- Energy efficient light bulbs
- Drinks fridge for the cold drinks
- Buns and pasties, sausage rolls, etc kept under the counter with glass so the customers can look in to see what they wish to buy.
- Food racks for the crisps, chocolate, etc.
- The cooker area will be behind the counter. Kitchen area will have a cooker, work counters, fryer, sink and anything else required.



The services we provide in the cafeteria are:

- Hot and Cold drinks
- Hot and Cold food
- Reasonable and affordable prices
- Approachable and friendly environment



Health clinic

In the room there is:

- Bright coloured sofas and armchairs for the seating just outside the clinic.
- Posters about health and sexual health in the waiting room.
- Private screens for STD testing
- Nursing room for emergency contraception



The service provides you with:

- health and sexual health advice
- STD testing
- Emergency contraception with the nurse
- Contraception available from any of the staff
- Pregnancy testing is available if required
- Blood pressure screening and consultations on Thursdays from 2pm.
- Give up smoking advice and guidance



Sports Hall

Things we will need in sports hall:

- Play mats
- Basketball hoops
- Goal posts for football
- Footballs
- Basketballs
- Play equipment
- Access for people with disabilities
- Various sports equipment
- Water machine
- Fruit selection for the young people

fun activities



fun days out

VARIOUS SPORTS ACTIVITIES (CLASSES) FOR YOUNG PEOPLE INCLUDING THOSE WITH DISABILITIES ARE AVAILABLE HERE AND OUR AIM IS TO BRING TOGETHER THE COMMUNITY AND HELP YOUNG PEOPLE TO GET MORE INVOLVED WITH SPORTS AND EXERCISE.

Drama activities to bring together young people from different walks of life and cultures to help regain confidence and help to make new friends.

ON THURSDAYS WE HAVE A DAY OF FUN JUST FOR THOSE WITH DISABILITIES, AND WE TAKE THEM OUT FOR THE DAY TO DO AN ACTIVITY THAT THEY WISH TO DO WHICH INCLUDES SWIMMING, VARIOUS SPORT ACTIVITIES, COOKING WORKSHOPS, DRAMA ACTIVITIES AND MUCH MORE. WE TRY TO INVOLVE PEOPLE WITH DISABILITIES TO JOIN IN OUR ACTIVITIES AS IT CAN HELP THEM MAKE NEW FRIENDS AND BECOME MORE INVOLVED. WE CAN PROVIDE TRANSPORT IF YOU NEED IT AS WE HAVE SEVERAL MINI BUSES.

come and join in on our fun

Careers Advice Office



In the room there will be:

- Desks for the staff and a computer at each desk
- Chairs for the clients
- Posters on wall. All career posters
- Leaflets are available when speaking to adviser.
- Plants for decoration

THE SERVICE PROVIDES YOU WITH:

- * Help to choose the right career for you
- * We make sure you get the best advice needed
- * Helps you get onto training or further education.
- * Support you in any way necessary.

Housing Office



In the room there will be:

- Desk and computer for the housing officer on duty.
- Plants for decoration
- Chairs for the clients
- Filing cabinet for all files on clients and all paperwork that is involved.

THE SERVICE PROVIDES YOU WITH:

- * Help with housing problems
- * help with property exchanges and allocating vacant accommodations.
- * referring clients to appropriate benefits and welfare advice.
- * Deals with issues such as anti-social behaviour and broken tenancy agreements.
- * Helps you to reach the advice you need.

Booths

In the booths there will be:

- a desk and a advisor to each booth
- a computer, phone and contact list for the advisor
- comfy cushioned chair's for the customers

WE HAVE THESE BOOTH'S HERE AS WE KNOW THAT YOUNG PEOPLE LIKE THEIR PRIVACY AND OUR ADVISOR'S GIVE YOU ANY ADVICE OR INFORMATION THAT YOU NEED TO SUPPORT YOU AND ALSO WILL ADVISE YOU ELSEWHERE IF THE HELP YOU NEED IS SOMETHING WE CANNOT HELP YOU WITH.

Numeracy and Literacy classes

In this room there will be:

- tables and chairs
- desk and computer for the staff running the class
- Cupboards and drawers for work.

OUR AIM IN RUNNING THESE NUMERACY AND LITERACY CLASSES CAN BE REWARDING FOR ALL YOUNG PEOPLE. HELP FOR THOSE WHO ARE FALLING BEHIND IN SCHOOL AND FOR YOUNG PEOPLE WHO HAVE LEFT SCHOOL BUT WISH TO KEEP LEARNING AND THE STAFF CAN ADVISE AND HELP THEM TO GET ONTO OTHER COURSES.

Benefits office

What will be in the room?

- * DESK FOR THE BENEFITS ADVISER
- * FILING CABINET FOR ALL PAPERWORK
- * CHAIRS FOR THE CLIENTS
- * PLANTS FOR DECORATION

The service provides you with:

- Help to see which benefits you're entitled to.
- Help to appeal against benefit decisions.
- Advice on benefits and how to claim.
- Financial help is available for benefits, tax credits and grants and loans.
- We offer advice and help with the following benefits:

* claims for Disability Living Allowance, Attendance Allowance, Carers' benefits, Tax Credits, Housing and Council Tax benefits and Pension Credit or Income Support



We hope we can help you

Nutrition

Good nutrition is important to provide our bodies with the right energy, to help it function properly. It allows our bodies to rejuvenate everything and boost our immune systems. It is important to eat healthily because you are what you eat. If somebody eats something bad for them, then the reaction it has on our body will be bad. In comparison if somebody ate something good for their body then this would react in a good way.

What you eat is the easy way to keep your weight under control, and overall help you feel well. Eating the right foods can also reduce the chance of catching diseases or getting ill. It is also a way which helps children grow and develop normally.

A healthy diet contains:

- plenty of starchy foods like bread, rice, pasta, breakfast cereals, potatoes and sweet potatoes
- at least five portions of a variety of fruit and vegetables daily
- moderate amounts of dairy products look for low fat versions where possible
- moderate amount of meat, fish or alternatives like eggs, beans, peas and lentils
- the occasional treat, foods that are higher in fat, salt or added sugar should only be eaten in moderation
- little salt - always read the label

Menu

Monday

Breakfast

Wholemeal cereal- 50p-£1
Toast- brown or wholemeal- 50p a slice
Crumpets- £1 for two

Lunch

Pasta Bolognaise- £2.50

Vegetable curry served with brown rice- £3.00

Jacket potato served with salad and any two of the following: £3.00

Tuna mayonnaise
Cheese
Beans

Desert

Chocolate cake and custard- £1.25

Fruit salad- £1.00

Today's special

Home made meat pie and gravy served with two different vegetables

ONLY £2.50

VARIOUS SANWICHES AND SALADS ARE AVAILABLE

Menu

Wednesday

Breakfast

Wholemeal cereal- 50p-£1
Toast- brown or wholemeal- 50p a slice
Crumpets- £1 for two

Dinner

Roasted chicken fillet served with boiled potatoes and salad – £2.00

Stone based pizza (v) - £1.20

Jacket potato served with salad and any two of the following: £3.00

Tuna mayonnaise
Cheese
Beans

Desert

Vanilla cake served with a chocolate sauce- £1.50

Yogurt- 50p

Fruit pot -£1.00

Today's special

Home made fish in parsley sauce served with boiled potatoes and carrots- £2.50

VARIOUS SANWICHES AND SALADS ARE AVAILABLE

Menu

Friday

Breakfast

Wholemeal cereal- 50p-£1
Toast- brown or wholemeal- 50p a slice
Crumpets- £1 for two

Dinner

Home Made Mediterranean Pasta Bake (v)- £2.50

Chicken salad- £1.75

Jacket potato served with salad and any two of the following: £3.00

Tuna mayonnaise
Cheese
Beans

Desert

Fruit yogurt- £1

Apply and almond cake- £1.55

Today's special

Salmon nuggets served with boiled potatoes and 3 vegetables- £2.50

VARIOUS SANWICHES AND SALADS ARE AVAILABLE

Legislation

The 1976 Race Relations Act makes it unlawful for an employer to discriminate against you on racial grounds. Race includes:

- colour
- nationality
- ethnic or national origins

Under the Act, it doesn't matter if the discrimination is done on purpose or not. What counts is whether (as a result of an employer's actions) you're treated unfavourably because of your race.

The Race Relations Act protects all racial groups, regardless of their race, colour, nationality, religious beliefs, national or ethnic origins.

The different kinds of racial discrimination at work

The laws against racial discrimination at work cover every part of employment. This includes recruitment, terms and conditions, pay and benefits, status, training, promotion and transfer opportunities, right through to redundancy and dismissal.

The law allows a job to be restricted to people of a particular racial or ethnic group where there is a 'genuine occupational requirement'. An example is where a black actor is needed for a film or television programme.

There are four main kinds of discrimination:

- direct discrimination - deliberate discrimination (eg where a particular job is only open to people of a specific racial group)
- indirect discrimination - working practices, provisions or criteria that disadvantage members of any group (like introducing a dress code without good reason, which might discriminate against some ethnic groups)
- harassment - participating in, allowing or encouraging behaviour that offends someone or creates a hostile atmosphere (eg making racist jokes at work)
- victimisation - treating someone less favourably because they've complained or been involved in a complaint about racial discrimination (eg taking disciplinary action against someone for complaining about discrimination against themselves or another person)

Legislation

Your rights as an employee to work in a safe and healthy environment are given to you by law, and generally can't be changed or removed by your employer. The most important rights are:

- as far as possible, to have any risks to your health and safety properly controlled
- to be provided, free of charge, with any personal protective and safety equipment
- if you have reasonable concerns about your safety, to stop work and leave your work area, without being disciplined
- to tell your employer about any health and safety concerns you have
- to get in touch with the Health and Safety Executive (HSE), in Northern Ireland the Health and Safety Executive for Northern Ireland (HSENI), or your local authority if your employer won't listen to your concerns, without being disciplined
- to have rest breaks during the working day, to have time off from work during the working week, and to have annual paid holiday

Your responsibilities

Your most important responsibilities as an employee are:

- to take reasonable care of your own health and safety
- if possible avoid wearing jewellery or loose clothing if operating machinery
- if you have long hair or wear a headscarf, make sure it's tucked out of the way (it could get caught in machinery)
- to take reasonable care not to put other people - fellow employees and members of the public - at risk by what you do or don't do in the course of your work
- to co-operate with your employer, making sure you get proper training and you understand and follow the company's health and safety policies
- not to interfere with or misuse anything that's been provided for your health, safety or welfare
- to report any injuries, strains or illnesses you suffer as a result of doing your job (your employer may need to change the way you work)
- to tell your employer if something happens that might affect your ability to work (eg becoming pregnant or suffering an injury). Because your employer has a legal responsibility for your health and safety, they may need to suspend you while they find a solution to the problem, but you will normally be paid if this happens
- if you drive or operate machinery, to tell your employer if you take medication that makes you drowsy - they should temporarily move you to another job if they have one for you to do.

Legislation

Sex Discrimination

Under the 1975 Sex Discrimination Act it's unlawful for an employer to discriminate against you because:

- of your gender
- you are married
- you have had, are having or intend to have, gender reassignment, this means someone, supervised by a doctor, who changes their gender

Sex discrimination laws cover almost all workers (men and women) and all types of organisations in the UK. It covers:

- recruitment
- employment terms and conditions
- pay and benefits
- status
- training
- promotion and transfer opportunities
- redundancy
- dismissal

Equal pay

The 1970 Equal Pay Act makes it unlawful for employers to discriminate between men and women in terms of their pay and conditions where they are doing either:

- the same or similar work
- work rated as equivalent in a job evaluation study by the employer
- work of equal value

http://www.direct.gov.uk/en/Employment/DiscriminationAtWork/DG_10026665

I believe this act is important for our serviceto give all service providers and service users and equal chance when it comes to working and receiving help. This act is important to promote anti discriminatory practice and allow everybody to have equal opportunities.

Equal pay is important so that service providers can receive the right amount of pay whether they are male or female. Their sex should not affect their work and should not be judged by this. Just because somebody is a man does not mean he would not make a good nurse, if he did not get the job because of this, this would be discriminative.

Legislation

What is the National Minimum Wage?

The National Minimum Wage (NMW) is a minimum amount per hour which most workers in the UK are entitled to be paid. With a few exceptions, it applies to all workers over the compulsory school leaving age. The rate is reviewed every year. Any changes take place in October.

All employers have to pay the NMW to workers who are eligible for it – there are no exceptions for different types or size of employer. Where you work in the UK makes no difference to the level of NMW you should receive.

Current NMW rates

There are different levels of NMW, which depend on your age. The rates from 1 October 2008 are:

- **adults (which means people aged 22 and over) receive the full rate of £5.73 an hour**
- **workers aged 18 to 21 inclusive, receive a rate of £4.77 an hour (often known as the developmental rate)**
- **young people receive £3.53 an hour (often known as the youth rate)**

A young worker is someone who is older than school leaving age and younger than 18. You are under school leaving age until the end of summer term of the school year in which you turn 16.

This act is important to allow all people to be paid an amount which is fair. This is important so that all the service providers can have equal pay which is fair depending on the job. It also an important legislation to protect young people who wish to get a job from being ripped off. So it would be a good legislation for the service provider to have knowledge of to advise a service user on what is the best way of going around it and inform them whether or not they are being ripped off.

Legislation

What is the UNCRC?

All children and young people up to the age of 18 years have all the rights in the Convention. Some groups of children and young people - for example those living away from home, and young disabled people - have additional rights to make sure they are treated fairly and their needs are met.

The UK ratified the Convention on the Rights of the Child (UNCRC) on 16 December 1991. That means the UK government now has to make sure that every child has all the rights outlined in the treaty except in those areas where the government has entered a specific reservation.

A convention is an agreement between countries to obey the same law. When the government of a country ratifies a convention that means it agrees to obey the rules set out in that convention.

What the treaty means

From 15 January 1992, when the treaty came into force, every child in the UK has been entitled to over 40 specific rights. These include:

- the right to life, survival and development
- the right to have their views respected, and to have their best interests considered at all times
- the right to a name and nationality, freedom of expression, and access to information concerning them
- the right to live in a family environment or alternative care, and to have contact with both parents wherever possible
- health and welfare rights, including rights for disabled children, the right to health and health care, and social security
- the right to education, leisure, culture and the arts
- special protection for refugee children, children in the juvenile justice system, children deprived of their liberty and children suffering economic, sexual or other forms of exploitation

http://www.direct.gov.uk/en/Parents/ParentsRights/DG_4003313

This act is important to ensure that all young people that come to The One Stop Shop is protected and are allowed by law to live as much of a normal life as possible. This is an act in which all service providers should be aware of so if one of the rights of the children have not been met they will know how to go about making sure the young person is safe. This act is important to allow young people to believe in what they want without the worry of being judged.

glad to see legislation

Task 5 evaluation

My project was about a One Stop Shop where a young person could go and get support on a range of things. I set out to achieve a building that supports young people for everything not just sexual help but include everything from English and Math help to contraception and good food.

Task one was making our building. We really thought about what rooms would be appropriate to have and where to place them. We decided that the rooms for counselling and for sexual health should be hidden away for confidentiality purposes and to allow the least amount of embarrassment to the service user.

Task two was the staff. As this was quite a big building with a lot of different areas in which to work with young people there was a mix of staff needed and a considerable amount. The staff are important so that the right care can be provided to the service user.

Task three was all about nutrition. In The One Stop Shop we have a café which provides food for service users and providers. While creating the menu I researched nutritional food and decided on a menu. This was to encourage service users and providers to eat in a healthier way.

Task four was all about the relevant legislation needed. I researched on www.direct.gov.uk which provided all of the information I needed and gave me all the basic knowledge of which I needed to know to complete the task. For example the Health and Safety of Work Act is critical for the protection of employers.

I believe I have achieved everything I wanted to and more. The One Stop Shop grew and grew and more ideas came flooding into my head. I have learnt to work as part of a team and take on board team member's ideas and incorporate it into my work. In addition to this I have learnt how to organise a presentation and include this into my work. I managed to further my knowledge of legislation in a place of work with the many different acts which are in place to protect service users and providers.

If I had to do my project again I would probably have spent more time planning. This would have meant my project could have been a lot more organised but on the other hand by working the way that I did from a smaller plan I was able to develop my ideas as I went along.

In my eyes the most important aspect of the building would be the legislation because without them the building would not be safe to work in. Also there would be no rules on how to treat people properly or what language is acceptable. The legislation allows everybody to have an equal chance in using the service and working in the service. The

well done

Wednesday 20th May 2009

Bibliography

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Task two

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