

Level 4 NVQ in Construction Contracting Operations

Qualification summary

The Edexcel Level 4 NVQ in Construction Contracting Operations is based upon the occupational standards developed by Construction Skills, the sector skills council for construction. The NVQ is concerned with the provision of technical support to design activities, ensuring that all technical, regulatory and statutory requirements are met and that administrative support functions are carried out properly and efficiently.



The four specialist and one general pathways that are available include:

- Construction Contracting Operations (Estimating)
- Construction Contracting Operations (Buying)
- Construction Contracting Operations (Planning)
- Construction Contracting Operations (Surveying)
- Construction Contracting Operations (General).

This NVQ is one of a number offered as part of a **Joint Awarding Body (JAB) Partnership** with **The Chartered Institute of Building (CIOB)** and the **Institution of Civil Engineers (ICE)**, and is also a step to professional recognition.

Who is the qualification for?

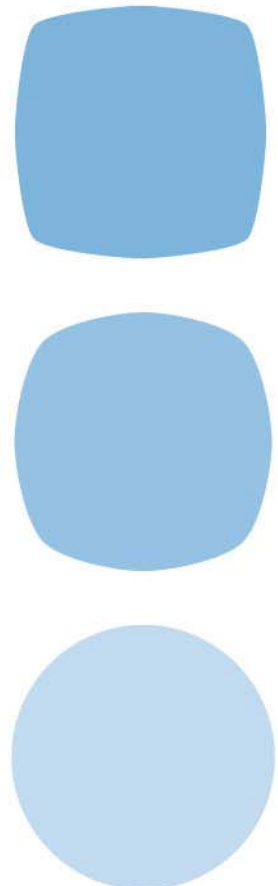
This qualification is for those working in contracting in a wide range of roles within this sector, such as estimator, buyer, planner, surveyor, plus many others.

Candidates can also complete further additional units to meet their career development needs.

What do candidates have to do?

This qualification is designed to be assessed in the workplace, or in conditions resembling the workplace. Candidates must demonstrate through a portfolio of evidence that they meet the relevant standards, and show that they have the required competencies.

In further education or training situations, the assessment is occasionally achieved through 'realistic workplace simulations'.



The units in this qualification

Candidates must complete a total of six units comprising of seven mandatory units and one optional unit, except in the general pathway which requires the completion of three mandatory and four optional units.

Unit title	Estimating	Buying	Planning	Surveying	General
Unit C01 Maintain health, safety and welfare systems	M	M	M	M	M
Unit C02 Manage the performance of teams and individuals	M	M	M	M	M
Unit C03 Chair meetings and take decisions	M	M	M	M	M
Unit C04 Enhance working relationships	M	M	M	M	M
Optional Units					
Unit O05 Plan measured surveys	O	O	O	O	O
Unit O06 Ascertain the condition of property	O	O	O	O	O
Unit O07 Identify, assess and evaluate project requirements	M	M	M	O	O
Unit O08 Develop and agree detailed project designs	O	O	O	M	O
Unit O09 Specify and control production documents	O	O	O	O	O
Unit O10 Prepare procurement schedules and programmes of works	O	O	M	O	O
Unit O11 Implement strategic and integrated supply chain management and sourcing partnerships	O	M	O	O	O
Unit O12 Obtain tenders and appoint successful contractors	M	O	O	O	O
Unit O13 Evaluate enquiries and submit tenders	M	O	O	O	O
Unit O14 Evaluate and confirm work methods and programme	O	O	M	O	O
Unit O15 Analyse, monitor and optimise materials, plant and services	O	M	O	O	O
Unit O16 Control contract work	O	O	O	O	O
Unit O17 Optimise and control contract progress and costs	O	O	O	M	O
Unit O18 Prepare and agree contract accounts and claims	O	O	O	M	O

M = Mandatory O = Optional

Progression routes

Completion of this NVQ will give candidates the opportunity to progress:

- within their employment
- onto higher level qualifications, such as the Level 5 NVQ in Construction Senior Management
- onto Level 4 NVQs in another construction discipline, such as construction site management and built environment design
- onto a BTEC qualification in a related area of study within the construction and built environment sector, such as the BTEC Higher Nationals in construction, civil engineering or building services engineering
- onto part-time/full-time higher education programmes, such as a Degree or a Masters Degree.

This qualification also provides a step to professional status with both the Chartered Institute of Building and Institution of Civil Engineers. A successful candidate can obtain the **Construction Skills Certification Scheme (CSCS)** card, which provides industry recognition.

Contact us

If you would like more information about our range of construction and built environment qualifications, please contact us:

Call: 0844 576 0045 Email: wbl@edexcel.com Visit: www.edexcel.com