

## Unit summary sheet

# Unit GH21: Develop and enhance creative hairdressing skills

Unit reference: K/600/1012

Credit: 5

### Unit aim

This is a job ready unit which is competency based. This unit is about developing creative hairdressing skills in a way that enhances their own professional profile. The ability to research, plan and create a range of images in conjunction with others is required in this unit. Evaluation of the results and how the design image may be adapted for commercial use also forms an important part of this unit.

### Assessment requirements

The assessment of this unit needs to meet the requirements within the HABIA Hairdressing and Barbering Assessment Strategies.

1. Simulation is not allowed for any performance evidence within this unit.
2. The learner must practically demonstrate in their everyday work that they have met the standard for developing and enhancing their creative skills.
3. The learner must produce evidence of creating three different hair designs, covering both types of image stated below. The assessor must observe the learner on at least one occasion.
4. The learner must show that they have:
  - covered at least one of the types of activities\*:
    - a) photographic
    - b) hair shows
    - c) competition work.
  - covered both types of image:
    - a) based on a theme
    - b) avant-garde.
  - used at least four out of the eleven techniques\*:
    - a) cutting
    - b) perming
    - c) relaxing
    - d) colouring
    - e) styling and dressing
    - f) adding hair
    - g) plaiting
    - h) twisting
    - i) locking
    - j) shaving
    - k) creating patterns in hair.

- used at least two of the three types of additional media\*:
  - a) accessories
  - b) clothes
  - c) make-up.
- involved at least two of the range of relevant people in planning, implementing and evaluating the different images\*:
  - a) photographer
  - b) line manager
  - c) make-up artists
  - d) colleagues
  - e) show audience
  - f) competition judges.

NOTE: For this particular unit, knowledge, understanding and skills evidence need not be produced for the items not covered.

5. Although some evidence of the learners performance will be gathered from the observations made by the assessor, it is likely the learner will need to assemble relevant documentary evidence in their portfolio to meet the requirements of standard and qualification.

NOTE: Use of clipper attachments is not allowed at Level 3.

6. No mandatory written question are required for this unit.

#### **Additional information**

The assessment and quality assurance requirement for this unit provides evidence towards A and V units

## Learning outcome achievement record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	
<b>Assessor:</b>	
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 1:</b> Be able to plan and design a range of images	
<b>Assessment criteria:</b>	
1.1 identify the intended activity(ies) for which the images are required	
1.2 use suitable sources of information to research ideas on themes for design	
1.3 identify sufficient suitable information to create the design plan	
1.4 create a design plan which <ul style="list-style-type: none"><li>- has clearly defined objectives</li><li>- is suitable for the chosen range of images</li><li>- clearly defines the roles and responsibilities of others involved</li><li>- takes account of budgetary constraints</li><li>- defines all resources required</li><li>- states how risks to health and safety can be reduced</li><li>- takes account of foreseeable problems and ways of resolving them</li><li>- lists any venue requirements, if applicable</li></ul>	
1.5 agree the design plan with the relevant person(s).	
<b>Feedback/comments from the assessor:</b>	
<b>Learner's signature:</b>	<b>Date:</b>
<b>Assessor's signature:</b>	<b>Date:</b>
<b>Internal verifier's signature (if required):</b>	<b>Date:</b>

## Learning outcome achievement record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	
<b>Assessor:</b>	
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 2:</b> Be able to produce a range of creative images	
<b>Assessment criteria:</b>	
2.1 effectively communicate with others involved throughout the implementation of the design plan	
2.2 adapt the design plan to meet any changed circumstances	
2.3 demonstrate the innovative application of techniques to achieve the design image	
2.4 use additional media to complement the design image, when required	
2.5 follow safe and effective working methods when creating the design image	
2.6 make sure the finished image meets the agreed design plan	
2.7 make sure the finished image and its presentation clearly shows the innovative features of the design and enhances their professional profile.	
<b>Feedback/comments from the assessor:</b>	
<b>Learner's signature:</b>	<b>Date:</b>
<b>Assessor's signature:</b>	<b>Date:</b>
<b>Internal verifier's signature (if required):</b>	<b>Date:</b>

## Learning outcome achievement record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	
<b>Assessor:</b>	
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 3:</b> Be able to evaluate the results against the design plan objectives	
<b>Assessment criteria:</b>	
3.1 actively seek feedback from relevant person(s) on the impact of the image and its effectiveness in meeting the design plan	
3.2 review their own performance against the objectives to identify how and where it could be improved	
3.3 demonstrate how the design image may be adapted for commercial use.	
<b>Feedback/comments from the assessor:</b>	
<b>Learner's signature:</b>	<b>Date:</b>
<b>Assessor's signature:</b>	<b>Date:</b>
<b>Internal verifier's signature (if required):</b>	<b>Date:</b>

## Knowledge evidence record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	<b>Assessor:</b>
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 4:</b> Know effective methods of communication	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.	
You need to show that you know, understand and can apply in practice what is listed below.	

<b>KEY: FOR EVIDENCE TYPES</b>	<b>EI = EVIDENCE INDEX NUMBER</b>	<b>O = OBSERVATION</b>	<b>P = PERSONAL STATEMENT</b>
	<b>WT = WITNESS TESTIMONY</b>	<b>S = SIMULATION</b>	<b>APEL = ACCREDITATION OF PRIOR EXPERIENCE AND LEARNING</b>
	<b>Q&amp;A = QUESTIONS &amp; ANSWERS</b>	<b>EWE = EXPERT WITNESS EVIDENCE</b>	<b>PD = PROFESSIONAL DISCUSSION</b>

<b>Knowledge and understanding for this unit Assessment criteria</b>	<b>Evidence index number</b>	<b>Date</b>	<b>Evidence type</b>
4.1 explain the importance of effective communication			
4.2 explain the importance of confidentiality and what might happen if this is not maintained			
4.3 explain how and when to participate in discussions and move them forward			
4.4 explain how to make openings in conversations to encourage people to speak			
4.5 explain the importance of confirming their understanding of what has been said to them.			

### Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

<b>Learner's signature:</b>	<b>Date:</b>
<b>Assessor's signature:</b>	<b>Date:</b>
<b>Internal verifier's signature:</b>	<b>Date:</b>

## Knowledge evidence record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	<b>Assessor:</b>
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 5:</b> Know design principles and presentation	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
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You need to show that you know, understand and can apply in practice what is listed below.	

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<b>Knowledge and understanding for this unit Assessment criteria</b>	<b>Evidence index number</b>	<b>Date</b>	<b>Evidence type</b>
5.1 explain the basic principles of design, scale and proportion when creating an image			
5.2 explain how to identify and develop a theme as a basis for a hairdressing design image			
5.3 summarise ways of visually presenting the design image effectively to others			
5.4 explain ways in which additional media can be used to complement the overall design image			
5.5 justify the importance of presenting the final results in a professional way.			

### Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

**Learner's signature:**

**Date:**

**Assessor's signature:**

**Date:**

**Internal verifier's signature:**

**Date:**

## Knowledge evidence record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	<b>Assessor:</b>
<p><b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills</p> <p><b>Learning outcome 6:</b> Know how to evaluate their performance</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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Knowledge and understanding for this unit Assessment criteria	Evidence index number	Date	Evidence type
6.1 clarify the purpose of evaluation activities			
6.2 explain the areas on which they should collect feedback			
6.3 compare different methods of gaining feedback from others			
6.4 explain the potential commercial benefits that can arise from creative hair design work.			

### Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

<b>Learner's signature:</b>	<b>Date:</b>
<b>Assessor's signature:</b>	<b>Date:</b>
<b>Internal verifier's signature:</b>	<b>Date:</b>

## Knowledge evidence record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	<b>Assessor:</b>
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 7:</b> Know health and safety	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
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You need to show that you know, understand and can apply in practice what is listed below.	

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<b>Knowledge and understanding for this unit Assessment criteria</b>	<b>Evidence index number</b>	<b>Date</b>	<b>Evidence type</b>
7.1 explain the potential hazards that must be considered when working at any venue			
7.2 describe the steps that should be taken to minimise risks when working at any venue			
7.3 explain how and if local bye-laws and legislation may limit the use of tools and equipment			
7.4 summarise the health and safety procedures applicable to any venue used			
7.5 summarise the safe and effective working methods for different hairdressing techniques			
7.6 evaluate the potential hazards that may be present as a result of using additional media in the design image and the precautions that should be taken to reduce risks to health and safety.			

**Feedback/comments:**

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

**Learner's signature:**

**Date:**

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**Date:**

**Internal verifier's signature:**

**Date:**

## Knowledge evidence record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	<b>Assessor:</b>
<b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills	
<b>Learning outcome 8:</b> Know planning and preparation skills	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
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<b>Knowledge and understanding for this unit Assessment criteria</b>	<b>Evidence index number</b>	<b>Date</b>	<b>Evidence type</b>
8.1 explain the importance of detailed and accurate planning			
8.2 explain the importance of communicating and agreeing design plans			
8.3 explain the importance of setting and working to a budget			
8.4 explain different sources of creative information and inspiration for design ideas and how to access them, eg historical, cultural and fashion			
8.5 compare different ways of presenting design plans and images			
8.6 explain the range and availability of resources			
8.7 explain where to obtain resources			
8.8 identify any venue requirements likely to affect their plans.			

**Feedback/comments:**

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**Date:**

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**Date:**

## Knowledge evidence record

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<b>Learner:</b>	<b>Assessor:</b>
<p><b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills</p> <p><b>Learning outcome 9:</b> Know problem solving</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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<b>Knowledge and understanding for this unit</b>	<b>Evidence index number</b>	<b>Date</b>	<b>Evidence type</b>
<p><b>Assessment criteria</b></p> <p>9.1 describe the common problems associated with photographic shoots, hair shows and competitions, eg staffing, tools and equipment breakdowns and time overruns, etc. and how to resolve them.</p>			
<p><b>Feedback/comments:</b></p>			
<p>The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.</p>			
<b>Learner's signature:</b>		<b>Date:</b>	
<b>Assessor's signature:</b>		<b>Date:</b>	
<b>Internal verifier's signature:</b>		<b>Date:</b>	

## Knowledge evidence record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>	
<b>Learner:</b>	<b>Assessor:</b>
<p><b>Unit title:</b> GH21 Develop and enhance your creative hairdressing skills</p> <p><b>Learning outcome 10:</b> Know styling, dressing and finishing techniques and methods</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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<b>Knowledge and understanding for this unit</b>	<b>Evidence index number</b>	<b>Date</b>	<b>Evidence type</b>
<b>Assessment criteria</b>			
10.1 summarise current techniques for creatively styling, dressing and finishing hair			
10.2 compare the types of products, tools and equipment available for creating different techniques			
10.3 explain how added hair can be used to enhance and support a design image			
10.4 compare the design and styling limitations of different types of added hair			
10.5 describe the types of non-conventional items that may be used when styling hair and the effects they can create			
10.6 explain the importance of following the manufacturers' instructions for the specific products, tools and equipment they intend to use.			

**Feedback/comments:**

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

**Learner's signature:**

**Date:**

**Assessor's signature:**

**Date:**

**Internal verifier's signature:**

**Date:**

## Assessment requirements record

<b>NVQ title and level: Level 3 NVQ Diploma in Hairdressing (QCF)</b>		
<b>Learner:</b>		
<b>Assessor:</b>		
<b>Unit title: GH21 Develop and enhance your creative hairdressing skills</b>		
<b>Performance(s) observed by the assessor</b>	<i>(Assessor to sign each time performance is observed)</i>	<i>(Assessor to insert date each time performance is observed)</i>
<b>Observation 1</b> Hair design		
<b>Assessment requirements:</b>		
<ul style="list-style-type: none"> <li>• Participated in all the types of learning opportunities listed:             <ul style="list-style-type: none"> <li>a) covered at least one of the types of activities*:                 <ul style="list-style-type: none"> <li>i. photographic</li> <li>ii. hair shows</li> <li>iii. competition work.</li> </ul> </li> <li>b) covered both types of image:                 <ul style="list-style-type: none"> <li>i. based on a theme</li> <li>ii. avant-garde.</li> </ul> </li> <li>c) used at least four out of the eleven techniques*:                 <ul style="list-style-type: none"> <li>i. cutting</li> <li>ii. perming</li> <li>iii. relaxing</li> <li>iv. colouring</li> <li>v. styling and dressing</li> <li>vi. adding hair</li> <li>vii. plaiting</li> <li>viii. twisting</li> <li>ix. locking</li> <li>x. shaving</li> <li>xi. creating patterns in hair.</li> </ul> </li> <li>d) used at least two of the three types of additional media*:                 <ul style="list-style-type: none"> <li>i. accessories</li> <li>ii. clothes</li> <li>iii. make-up.</li> </ul> </li> </ul> </li> </ul>		

e) involved at least two of the range of relevant people in planning, implementing and evaluating the different images\*:

- i. photographer
- ii. line manager
- iii. make-up artists
- iv. colleagues
- v. show audience
- vi. competition judges.

\*NOTE: For this particular unit, knowledge, understanding and skills evidence need not be produced for the items not covered.

**Feedback/comments:**

**Learners's signature:**

**Date:**

**Assessor's signature:**

**Date:**