

Unit summary sheet

Unit GB6: Provide shaving services

Unit code: H/600/1025

Credit: 4

Unit aim

This is a job ready unit which is competency based. This unit is about the skills needed to deliver a professional shaving service. The preparation and use of professional shaving tools is required in order to achieve this unit.

Assessment requirements

The assessment of this unit needs to meet the requirements within the HABIA Hairdressing and Barbering Assessment Strategies.

1. Simulation is not allowed for any performance evidence within this unit.
2. The learner must practically demonstrate in their everyday work that they have met the standard for shaving.
3. The Assessor will observe the learners performance on at least three occasions.
4. The learner must show that they have:
5. shaved full facial hair and beard outlines:
 - a) full facial hair
 - b) beard outlines
- used all the types of tools and equipment:
 - a) clippers
 - b) open blade razors
 - c) lathering brushes
 - d) sponges
 - e) applicators
- taken into account all the factors:
 - a) adverse skin conditions
 - b) unusual features
 - c) hair growth patterns
 - d) hair density
 - e) facial contour
 - f) facial piercing
 - g) clients' wishes
- used all the lathering products:
 - a) creams
 - b) oils
- used all the lathering techniques:
 - a) application by brush
 - b) application by massage.

- used all the shaving techniques:
 - a) skin tensioning
 - b) forehand razoring
 - c) backhand razoring
 - d) sponge shaving
 - used all the finishing products:
 - a) astringents
 - b) moisturising balms
 - c) powder
 - given all the advice:
 - a) exfoliating
 - b) cleansing
 - c) moisturising
 - d) how and when to shave
 - e) suitable homecare products and equipment
 - f) potential for a change of look
5. It is likely most evidence of the learners performance will be gathered from the observations made by the assessor but they may be required to produce other evidence to support their performance if the assessor has not been present.
6. This unit requires mandatory written questions in accordance with the HABIA Assessment Strategies for Hairdressing and Barbering.

Additional information

The assessment and quality assurance requirement for this unit provides evidence towards A and V units.

Learning outcome achievement record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)
Learner:
Assessor:
Unit title: GB6 Provide shaving services
Learning outcome 1: Be able to maintain effective and safe methods of working when shaving
Assessment criteria:
1.1 make sure the client's clothing and eyes are effectively protected throughout the service
1.2 make sure the client's face and neck are kept free of any beard clippings when necessary
1.3 position the client to meet the needs of the service without causing them discomfort
1.4 wear gloves throughout the shaving service
1.5 make sure their own posture and position whilst working minimises fatigue and the risk of injury
1.6 keep the work area clean and tidy throughout the service
1.7 remove waste during and at the end of the shaving service
1.8 use working methods that <ul style="list-style-type: none"> - minimise the risk of damage to tools and equipment - minimise the risk of cross-infection - minimise wastage of products and materials - make effective use of the working time - ensure the use of clean resources - minimise the risk of harm or injury to themselves and others
1.9 make sure that personal standards of health and hygiene minimise the risk of cross-infection, infestation and offence to clients and colleagues
1.10 use tools and equipment that are safe, sterile and fit for purpose
1.11 clean and disinfect all tools and equipment immediately after the service
1.12 identify accurately factors that may influence the service prior to shaving
1.13 ask the client appropriate questions to identify if they have any known contra-indications to shaving services
1.14 accurately record the client's responses to questions
1.15 make sure that used sharps and any hazardous waste are disposed of to meet legal and salon requirements
1.16 replenish low levels of resources when required to minimise disruption to their own work and to clients
1.17 identify and report any products needing reorder to the relevant person(s) promptly
1.18 complete the shaving service within a commercially viable time
1.19 complete client records so that they accurate, easy to read and up-to-date

Feedback/comments from the assessor:

Learner's signature:

Date:

Assessor's signature:

Date:

Internal verifier's signature (if required):

Date:

Learning outcome achievement record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	
Assessor:	
Unit title: GB6 Provide shaving services	
Learning outcome 2: Be able to prepare the hair and skin for shaving	
Assessment criteria:	
2.1 accurately choose products, tools and equipment based on the results of consultation with the client and other relevant factors	
2.2 prepare, apply and adapt the use of hot towels to suit the needs of the service and the comfort of the client	
2.3 effectively reduce the beard length, where required, prior to shaving	
2.4 effectively cleanse and/or exfoliate the skin, when necessary	
2.5 prepare lathering products so they are fit for use in time for the shaving service	
2.6 apply lathering products in a way that takes account of factors they have identified as affecting the service	
2.7 apply lathering products in a way that minimises the risk of the product being spread to the client's eyes, clothes and surrounding area	
2.8 use lathering techniques which achieve an even coverage of product to the areas to be shaved.	
Feedback/comments from the assessor:	
Learner's signature:	Date:
Assessor's signature:	Date:
Internal verifier's signature (if required):	Date:

Learning outcome achievement record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	
Assessor:	
Unit title: GB6 Provide shaving services	
Learning outcome 4: Be able to provide aftercare advice	
Assessment criteria:	
4.1 give advice and recommendations accurately and constructively	
4.2 advise clients on recommended actions and aftercare treatment including information on homecare products as necessary.	
Feedback/comments from the assessor:	
Learner's signature:	Date:
Assessor's signature:	Date:
Internal verifier's signature (if required):	Date:

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
Unit title: GB6 Provide shaving services	
Learning outcome 5: Know salon and legal requirements	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.	
You need to show that you know, understand and can apply in practice what is listed below.	

KEY: FOR EVIDENCE TYPES	EI = EVIDENCE INDEX NUMBER	O = OBSERVATION	P = PERSONAL STATEMENT
	WT = WITNESS TESTIMONY	S = SIMULATION	APEL = ACCREDITATION OF PRIOR EXPERIENCE AND LEARNING
	Q&A = QUESTIONS & ANSWERS	EWE = EXPERT WITNESS EVIDENCE	PD = PROFESSIONAL DISCUSSION

Knowledge and understanding for this unit Assessment criteria	Evidence index number	Date	Evidence type
5.1 explain their salon's requirements for client preparation			
5.2 explain their salon's expected service times for shaving facial hair			
5.3 explain the salon's and legal requirements for disposal of sharps, hazardous and waste materials			
5.4 explain their responsibilities under the current Electricity at Work Regulations			
5.5 explain any typical limitations placed on the use of fixed blade razors by local bye-laws and legislation.			

Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

Learner's signature:

Date:

Assessor's signature:

Date:

Internal verifier's signature:

Date:

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
Unit title: GB6 Provide shaving services	
Learning outcome 6: Know how to work safely, effectively and hygienically when shaving facial hair	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.	
You need to show that you know, understand and can apply in practice what is listed below.	

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Knowledge and understanding for this unit Assessment criteria	Evidence index number	Date	Evidence type
6.1 explain the range of protective clothing that should be available for clients and yourself			
6.2 explain why it is important to wear gloves when shaving			
6.3 explain why it is important to protect clients from hair clippings			
6.4 explain how the position of their client and themselves can affect the desired outcome and reduce fatigue and the risk of injury			
6.5 describe the safety considerations which must be taken into account when shaving			
6.6 explain why it is important to avoid cross-infection			
6.7 explain why it is important to keep the work area clean and tidy			
6.8 explain the importance of positioning tools and equipment for ease of use			
6.9 explain the importance of using the correct type of barber's chair for shaving services			

6.10 describe methods of cleaning, disinfecting and/or sterilisation used in salons			
6.11 describe methods of working safely and hygienically and which minimise the risk of cross-infection and cross-infestation			
6.12 describe the correct use and maintenance of shaving tools and equipment			
6.13 explain the importance of personal hygiene			
6.14 explain the importance of questioning clients to establish any contra-indications to the shaving services			
6.15 explain why it is important to record client responses to questioning			
6.16 describe the legal significance of client questioning and of recording the client's responses			
6.17 explain the importance of keeping and maintaining client records.			
Feedback/comments:			
The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.			
Learner's signature:		Date:	
Assessor's signature:		Date:	
Internal verifier's signature:		Date:	

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
Unit title: GB6 Provide shaving services	
Learning outcome 7: Know facial hair and skin	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.	
You need to show that you know, understand and can apply in practice what is listed below.	

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Knowledge and understanding for this unit Assessment criteria	Evidence index number	Date	Evidence type
7.1 describe the structure of the skin			
7.2 outline the factors that must be taken into consideration prior to and during the shaving service, eg suspected infections, infestations, hair growth patterns, facial piercing, skin disorders, unusual facial features and why			
7.3 describe the scalp and facial skin disorders commonly affecting men and how to recognise them			
7.4 explain the importance of lathering and the function it performs on the skin and the hair			
7.5 explain the effect of heat on the hair and skin			
7.6 explain why there is a potential risk of ingrowing hair resulting from continual close shaving.			

Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

Learner's signature:

Date:

Assessor's signature:

Date:

Internal verifier's signature:

Date:

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
Unit title: GB6 Provide shaving services	
Learning outcome 8: Know shaving products and equipment	
You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).	
When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.	
You need to show that you know, understand and can apply in practice what is listed below.	

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Knowledge and understanding for this unit Assessment criteria	Evidence index number	Date	Evidence type
8.1 describe the types of open blade razors with disposable blades available for professional use			
8.2 explain how to prepare an open blade razor with disposal blade for use			
8.3 describe how to prepare and use lathering products correctly			
8.4 explain the types of finishing products available for use and their effects on skin.			

Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

Learner's signature:

Date:

Assessor's signature:

Date:

Internal verifier's signature:

Date:

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
<p>Unit title: GB6 Provide shaving services</p> <p>Learning outcome 9: Know shaving techniques</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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Knowledge and understanding for this unit	Evidence index number	Date	Evidence type
Assessment criteria			
9.1 explain in what circumstances they would not to carry out shaving services			
9.2 explain when and why it is necessary to reduce beard length prior to shaving			
9.3 describe how to carry out different shaving techniques			
9.4 explain why skin needs to be tensioned during shaving			
9.5 explain the importance of adapting shaving techniques in relation to the direction of hair growth			
9.6 describe when and why to use brush and massage techniques to apply lathering products			
9.7 explain the reasons for and effects of using cool towels after shaving			
9.8 explain why cold towels should not be used if the face is to be massaged			
9.9 describe when and why to use sponge shaving			
9.10 explain the importance of working in a way which maintains the right skin temperature throughout the shaving process			

Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

Learner's signature:

Date:

Assessor's signature:

Date:

Internal verifier's signature:

Date:

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
<p>Unit title: GB6 Provide shaving services</p> <p>Learning outcome 10: Know problem solving</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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Knowledge and understanding for this unit	Evidence index number	Date	Evidence type
<p>Assessment criteria</p> <p>10.1 explain the problems which may arise during the shaving process, eg shaving hair too close, damage to the client's and own skin and ways of resolving such problems.</p>			
Feedback/comments:			
The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.			
Learner's signature:		Date:	
Assessor's signature:		Date:	
Internal verifier's signature:		Date:	

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
<p>Unit title: GB6 Provide shaving services</p> <p>Learning outcome 11: Know aftercare advice for clients</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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Knowledge and understanding for this unit	Evidence index number	Date	Evidence type
Assessment criteria			
11.1 explain suitable shaving equipment and products for home use that will benefit the client and those to avoid and why			
11.2 explain how to shave effectively and when to do so to maintain the desired look			
11.3 explain when and how to cleanse, exfoliate and moisturise			
11.4 explain how lifestyle can influence clients choice and possible change of style.			

Feedback/comments:

The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.

Learner's signature:	Date:
Assessor's signature:	Date:
Internal verifier's signature:	Date:

Knowledge evidence record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)	
Learner:	Assessor:
<p>Unit title: GB6 Provide shaving services</p> <p>Learning outcome 12: Know effective methods of communication</p> <p>You must show that you have the knowledge and understanding for this unit. Your performance evidence might help to show this, but it is likely that you will need additional evidence (eg answers to questions).</p> <p>When using the standards it is important to read the knowledge requirements in relation to expectations and requirements of your job role.</p> <p>You need to show that you know, understand and can apply in practice what is listed below.</p>	

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Knowledge and understanding for this unit Assessment criteria	Evidence index number	Date	Evidence type
12.1 explain how to give effective advice and recommendations to clients.			
Feedback/comments:			
The learner has satisfied the assessor and the internal verifier that the knowledge and understanding requirements have been achieved.			
Learner's signature:		Date:	
Assessor's signature:		Date:	
Internal verifier's signature:		Date:	

Assessment requirements record

NVQ title and level: Level 3 NVQ Diploma in Barbering (QCF)		
Learner:		
Assessor:		
Unit title: GB6 Provide shaving services		
Performance(s) observed by the assessor	<i>(Assessor to sign each time performance is observed)</i>	<i>(Assessor to insert date each time performance is observed)</i>
Observation 1 Shaving service 1		
Observation 2 Shaving service 2		
Observation 3 Shaving service 3		
Assessment requirements:		
<ul style="list-style-type: none"> • Participated in all the types of learning opportunities listed: <ul style="list-style-type: none"> a) shaved full facial hair and beard outlines: <ul style="list-style-type: none"> i. full facial hair ii. beard outlines b) used all the types of tools and equipment: <ul style="list-style-type: none"> i. clippers ii. open blade razors iii. lathering brushes iv. sponges v. applicators c) taken into account all the factors: <ul style="list-style-type: none"> i. adverse skin conditions ii. unusual features iii. hair growth patterns iv. hair density v. facial contour vi. facial piercing vii. clients' wishes d) used all the lathering products: <ul style="list-style-type: none"> i. creams ii. oils e) used all the lathering techniques: <ul style="list-style-type: none"> i. application by brush ii. application by massage 		

- f) used all the shaving techniques:
 - i. skin tensioning
 - ii. forehand razoring
 - iii. backhand razoring
 - iv. sponge shaving
- g) used all the finishing products:
 - i. astringents
 - ii. moisturising balms
 - iii. powder
- h) given all the advice:
 - i. exfoliating
 - ii. cleansing
 - iii. moisturising
 - iv. how and when to shave
 - v. suitable homecare products and equipment
 - vi. potential for a change of look

Feedback/comments:

Learners's signature:

Date:

Assessor's signature:

Date:

Externally set mandatory question paper(s)

	<i>First sitting</i>	<i>Second sitting (if required)</i>	<i>Third sitting (if required)</i>
Paper 1 mark (% achieved)			
Paper 2 (% achieved, if required)			
Date examination was held			
<p>I can confirm that the learner achieved 100% on the mandatory areas of questioning for the unit being undertaken.</p> <p>This consists of at least 70% achieved in one sitting of the paper, with any questions incorrectly answered, reassessed by a variety of means (eg oral questioning, a repeat of the written questions, assignments).</p>			
Assessor's signature:		Date:	