

Please complete the following information (use a separate sheet for each learner).

Centre name:	Learner Name:
Centre number:	Learner Number:

Learners must take two tasks from the six provided at entry level 3. Completed tasks must be attached to this record sheet.

Task 1:			
Date(s) Taken:			
Text 1 Marks:	Text 2 Marks:		Overall (Text 1 and 2):
/5	/5		/10

Task 2:			
Date(s) Taken:			
Text 1 Marks:	Text 1 Marks:		Overall (Text 1 and 2):
/5	/5		/10
<p>The pass percentage is 75%. To pass the writing component at entry level 3 the learner must score at least 15 marks out of the available 20 across the two tasks.</p>			Total Mark for Reading Component:
			/20

Please attach another page if you wish to make additional comments.

Please tick box if the learner has achieved Entry level 3	<input type="checkbox"/>
Centre summative comment (attach another page if you wish to make additional comments)	
Assessor Name (printed):	
Assessor Signature:	Date: