



Understanding Results Scores

Principal Learning & Projects

All required units must be completed and a cash-in must be submitted to be eligible for a Principal Learning qualification result. The overall grade is shown on the CSPR.

Unit results are displayed as **Points Score**, not raw marks. In order to convert the points score into a grade please follow the instructions below:

- Determine the Guided Learning Hours for the unit using the max points score. On the results slip the points should be x/max . The maximum point score will allow you to see how big the unit is and which grading model it falls into below, which is displayed on the reverse of the results slip.
- Using the reverse of the results slip (the table shown below) it is possible to identify the minimum points score a learner must get to achieve each grade, which is stated in the corresponding box on the table.

e.g. SH204 is 60 GLH so maximum point score is 10, 5 points is a Grade B.

Size	Unit	Maximum Points Score	A*	A	B	C	D	E
30 GLH Unit	Principal Learning Level 1 subject	4	3	2	1	-	-	-
	Principal Learning Level 2 subject	5	4	3	2	1	-	-
	Principal Learning Level 3 subject	7	6	5	4	3	2	1
60 GLH Unit	Principal Learning Level 1 subject	8	6	4	2	-	-	-
	Principal Learning Level 2 subject	10	8	6	4	2	-	-
	Principal Learning Level 3 subject	14	12	10	8	6	4	2
90 GLH Unit	Principal Learning Level 1 subject	n/a	-	-	-	-	-	-
	Principal Learning Level 2 subject	n/a	-	-	-	-	-	-
	Principal Learning Level 3 subject	21	18	15	12	9	6	3

Example:

Candidate X got 7 points for his principal learning unit. On the results slip the score is displayed as 7/14. This indicates it is a level 3 unit 60 GLH unit (as no other levels/units have max score of 14) and therefore we can see he achieved a C for that unit.

Subject Award	Maximum Point Score	A*	A	B	C	D	E
Principal Learning Level 1 Subject	32	24	16	8	-	-	-
Principal Learning Level 2 Subject	70	56	42	28	14	-	-
Principal Learning Level 3 Subject	126	108	90	72	54	36	18

A pass in Principal Learning Level 1 is indicated by one of the three grades: A* (a*), A (a) or B(b).

A pass in Principal Learning Level 2 is indicated by one of the four grades: A* (a*), A (a), B(b) or C (c).

A pass in Principal Learning Level 3 is indicated by one of the six grades: A* (a*), A (a), B (b), C (c), D (d) or E (e).



Functional Skills

Candidates must be entered for the corresponding unit(s) and cash-in to be eligible for each qualification.

Subject	Level	Unit Code	Unit Title	Cash-in Code
English	1	FE101	<i>Speaking and Listening (Centre assessed)</i>	ZFE10
		FE112	Reading (Exam)	
		FE103	Writing (Exam)	
	2	FE201	<i>Speaking and Listening (Centre assessed)</i>	ZFE20
		FE212	Reading (Exam)	
		FE203	Writing (Exam)	
ICT	1	FT101	Exam	ZFT10
		FT102	<i>Centre assessed - Witness Statement</i>	
	2	FT201	Exam	ZFT20
		FT202	<i>Centre assessed - Witness Statement</i>	
Maths	1	FM101	Exam	ZFM10
	2	FM201	Exam	ZFM20

All Functional Skills units are issued with a maximum points score of 6 per unit. (6 points indicates a pass at Level 1 or 2).

The following total points means that the candidate has achieved a full award:

Subject	Total points
English*	18
Mathematics	6
ICT*	12

*English and ICT have 3 and 2 units respectively that comprise the Functional Skills Award.



Frequently Asked Questions

PRINCIPAL LEARNING

1) I have received my candidates results, but some are missing?

This may be a confusion where a consortia has different home/assessment centres making entries for a candidate. Candidate results will only be made available to the centre which made the candidates entry for this exam session.

If your centre is part of a consortium and another centre within the consortium has entered the candidate(s), details of entries/results will only be available on Edexcel Online to the centre which made the entry for the candidate.

If the centre has made the entries and no result has been received centres can follow the results query route detailed in the results pack Post Result Enquiries documentation.

2) Some or all of our candidates have received a result of 'Absent', but we submitted centre marks for them all?

If the centres have received a mark of absent but submitted marks it may be as a consequence of the following.

1. Centres may have submitted their marks but not sent the requested sample of work to their moderator. In all cases, where work was not received we have tried to contact and highlight this issue. Where no response, or an unsatisfactory response, was received the candidates were marked as absent. In exceptional cases the centre could contact the coursework team to discuss submitting their work after the publication of results.
2. It might be that following the submission of marks the centre took the decision to withdraw their candidates. If this was the case Edexcel will have written confirmation of the centre's desire to do so.

3) A candidate has not received the expected result for a particular unit or Principal Learning subject?

If the moderator identifies for a particular unit that the centre has been either harsh or lenient, an adjustment may be made to the final mark of some, or all, of the learners entered for that unit.

A *Moderator Feedback Report (E9)* is completed by the allocated external moderator for each unit. Centres are advised that they should refer to this report which provides feedback on the quality of the work submitted prior to any request for an enquiry about results. Details of the pass mark awarded for each unit will be issued to centres with candidates results, and published in the Principal Examiner's reports for the Summer 2009 session.

Should a centre still be dissatisfied with the moderation outcome for a unit an *Enquiry About Results* can be requested. Full details on the Enquiry About Results services available for Principal Learning can be found in the Edexcel Information Manual 2008-2009.

4) A candidate has not received the full Principal Learning qualification for a particular subject although he/she was entered and achieved a pass for all the required components?

Achievement of the full qualification will only be issued if the centre has entered the candidate(s) for the cash-in. A cash-in can only be obtained if the candidate has an attempt for all the required units, via any of the following methods:

- 1) Call our Customer Service team for up to ten awards
- 2) Email serviceoperations@edexcel.com with the learner and award details
- 3) Send an EDI and advise our Customer Service team (so we are aware the file should be processed)



We aim to process and issue results on EOL for such requests within 24 hours. Due to certificate issue this must be completed by 20 September 2009.

5) I have not received my Moderator Feedback Report (E9)

A *Moderator Feedback Report (E9)*, completed by your external moderator, should be available on Edexcel Online for each unit where a sample was submitted for external moderation.

Centres will not be posted copies of the *Moderator Feedback Reports*.

Edexcel Customer Services should be contacted if centres are unable to access their report on 0844 576 0028.

6) I have not received the moderation sample back from the Moderator?

All centres work submitted for the purpose of moderation has been retained by Edexcel. A letter confirming the process has been sent to all centres.

Work will be retained by Edexcel until the close of the EAR window where upon it will be sent back to centres. If centres wish to request the work earlier in order to consider a potential EAR they may do so. The centre should email their details to Principal.Learning@edexcel.com

7) Some of the Candidates have not achieved the result they were hoping for, can we re-submit coursework at a later date?

Generally the answer is yes, however, guidance should be sort from Edexcel team or Ask the Expert for each line of learning before confirmation is given. Due to the Controlled Assessment element of coursework units it will depend upon the level of control on each unit as to whether work can be improved upon and re-submitted.

Where a high level of control exists candidates will have to re-do their coursework for that particular unit from the beginning.

Edexcel is producing some guidance on the best way to approach resubmission of controlled assessments for early September, which will be available on our website.

8) When will units from summer 2009 be available again?

All Principal Learning and Project qualifications will be available in the January 2010 examination series for the following lines of learning:

Construction & The Built Environment
Society, Health & Development
Creative Media
Information Technology
Engineering

Centres will be required to make entries for this series in the normal manner

9) What are the general Qualification grade equivalents, UCAS or SCAAT points for Principal Learning, Project qualification or Functional Skills?

Our website policy watch hub on www.edexcel.com has a report which shows all of the information for every level. To find it please search our website for "policy diploma SCAAT", and it is the first result found.



FUNCTIONAL SKILLS

10) My candidate has a points score of 5 for a level 2 unit, what does this mean?

For Level 2 units FE203, FE212, FM201 and FT201, candidates who have received a points score of 5, have qualified for an exceptional award at Level 1 in that unit and may therefore be eligible for an overall award at Level 1 if they have achieved all other qualifying units.

11) How do I know if my candidate is eligible for a discretionary Level 1 award?

All candidates who have attained the following total scores at Level 2 are eligible for a discretionary award at Level 1 in the equivalent subject.

Subject	Level 2 points
English*	16 or 17
Mathematics	5
ICT*	11

*English and ICT have 3 and 2 units respectively that comprise the Functional Skills Award.

Any centres with any candidates eligible for a discretionary Level 1 award will be sent an email directly by Edexcel with instructions on how to claim.

12) My candidate is eligible for a Level 1 award but is taking a Level 2 Diploma. Is s/he still able to re-sit at Level 2?

Yes, candidates do not have to claim the discretionary Level 1 award. If candidates wish to re-sit at Level 2, re-enter them for the units and cash-in in the next examination series.

13) Some or all of my candidates have received an incomplete cash-in result for this series, why is this?

In order to achieve a full result, candidates must have completed all relevant units as per the table on page 2 of this document and be entered for the associated cash-in code.

For English and ICT this includes a centre assessed unit (indicated in the table in italics). Candidates will receive an incomplete result if they have not been entered for these units or if centre marks were not submitted via Edexcel Online. Centre marks may still be submitted retrospectively to enable candidates to qualify for the full award by following instructions in Q13 below.

14) What happens if a candidate has not completed the necessary units?

If candidate(s) have not attempted one or more of the externally assessed units they will need to sit them at the next available opportunity in January 2010.

If candidate(s) do not have an entry or mark for one or more of the internally assessed units (FE101/FE201/FT102/FT202) the centre has two options:

- Request a late entry for the necessary unit by emailing serviceoperations@edexcel.com with the following details: centre number, candidate number (4 digit number) and required unit/paper code and submit a mark (See Q15)
- Make an entry for the required unit in the next available series in January 2010

15) I have made entries for the internally assessed units but did not submit a mark for one or more of the units, can I still submit them?

All candidates for whom entries were made and where no mark was submitted by the centre have now been marked as absent. If centres have marks for candidates for these units then Edexcel will accept them at this stage. Centres must send their marks to Principal.learning@edexcel.com as soon as possible. Centres must include the following information:



- Centre Number
- Candidate Number (4 digit number)
- Unit/Paper Number
- Mark per learner (See Q16 for further details)

16) Our tutors have completed the assessment for the centre-assessed units, what mark do I need to submit?

Centres should submit a mark of 1 for candidates who have passed and therefore met all the requirements of the standards and mark of zero for those who have not yet met the requirements.

17) Can I still make entries for units at this stage?

Only for internally assessed units. Entries should only be made if it is to ensure a candidate can achieve a completed cash-in result for the summer 2009 series (See Q13). Any other entries should be made at the next available opportunity in January 2010.

18) Can I still make a late cash-in at this stage?

If a candidate is missing a cash-in code, send an email to serviceoperations@edexcel.com with the following details: centre number, candidate number (4 digit number) and required cash-in code.

19) When will candidates next be able to sit Functional Skills?

The next window for Functional Skills is January 2010. There will also be windows in March 2010 and June 2010.



ADDITIONAL & SPECIALIST LEARNING

Queries regarding the results for the ASL should be treated in the same way as they would for the relevant qualification. Any queries regarding the compatibility of a qualification with a line of learning or why it isn't part of the aggregation can be looked into by your contact in the Diploma DAB team.

20) Why isn't my ASL result showing on my DAS learner record

Usually either due to ULN not being valid or attached to the record, or the result is not complete. Contact your Diploma Delivery Team contact who has been supporting you this summer or call customer services on 0844 576 0028.

21) My ASL is showing on my learner record but it says the requirements have not been met

Learners must achieve ASL up to required amount of guided learning hours (GLH).

Requirements

Level 1 - 120 GLH

Level 2 - 180 GLH

Examples of qualifications

GCSE A-C - 120 GLH level 2

GCSE D-G - 120 GLH level 1

BTEC Certificate - 180 GLH

The NDAQ (National Database of Accredited Qualifications)

<http://www.accreditedqualifications.org.uk/DiplomaCatalogueSelection.aspx> is the source of the information needed where every qualification which can be used, the relevant grades and how many GLH it will cover is displayed.

Every qualification has been accredited for a certain amount of GLH. If teaching and delivery covers more or less GLH in delivery the qualification is always still worth the stated GLH on NDAQ.

PLTS & WORK EXPERIENCE

22) My PLTS or Work Experience is not showing on my learner record

In order for the work experience component to be achieved the centre must indicate on the learner's DAS account that the work experience has been completed. This is done through the learner administration screen on the DAS. We cannot do this on behalf of the centre.

As with Work Experience, it must be indicated on the learner's DAS account that the PLTS have been sufficiently demonstrated.

Opportunities for learners to demonstrate PLTS are embedded and identified in the Edexcel Principal Learning specifications.

- For further information on PLTS you can access the QCA PLTS framework at the following link

- http://www.qcda.gov.uk/libraryAssets/media/PLTS_framework.pdf.

- Demonstration of PLTS form can be accessed at the following link

- <http://testsandexams.qcda.gov.uk/18133.aspx>.



DIPLOMA DAS AGGREGATION

Diploma aggregation has been carefully monitored this year by the Diploma team and we have been giving 1-2-1 support to all centres who have learners completing. All of our centre contacts have our direct contact details and are fully briefed on the situation of every learner. Please contact your exams office to discuss any queries with that person to be able to raise anything directly with us.

Remember – “Diploma” results are very different from “Component” results, such as Principal learning or Functional skills. Make sure you know which you are looking into as there are very different answers.

23) Where do I get my Diploma aggregated results from?

The DAS is the primary source to review final results data. Where Edexcel is the DAB we have reviewed the aggregated results and display them on Edexcel Online along with a Diploma Provisional Statement of Results. These can be downloaded individually or for the entire cohort.

24) Can I get my results via EDI?

Not for Diploma Results, though you can for Component results. The DAS can provide results to MIS systems, although this year there are none who are using this service. As no entry is made directly with Awarding Bodies, as it is done via the DAS, we are unable to use the standard routes to provide EDI results.

- Any results where the entry has been made directly with us via EDI we are issuing EDI results directly to centres, for example component results such as Principal learning or Functional skills.
- Any results where the entry has **not** been made directly with us, full Diploma results for example, we cannot issue via EDI.

Please refer to the Diploma results day flyer in the result pack, last page, top blue section: How do I get my Diploma results – “Can I get my results directly through my MIS system”

25) Where can I get my Diploma results? Generating Diploma Results Statements

Edexcel therefore has also produced a function on Edexcel online where, in addition to downloading provisional transcripts in bulk, centres may also download spreadsheets of results. A Diploma Provisional Statement of Results can be generated for learners who have achieved Diplomas, using Edexcel Online, from Weds 26th

Edexcel Online > Diploma Tab > Results Menu > Diploma results

Diploma Provisional Results Slips, or a spreadsheet of results, can be generated on this page for one or more learners. Select the learner(s) by clicking the tick box for every result required, or by clicking “select all” at top of the page, then click generate report button at the bottom of the page. The “select all” check box will select all learners on all pages, even where not displayed.

26) Why does Edexcel Online not show “Unclassified” Diploma results?

The Diploma Aggregation Service (DAS) can only issue Diploma Awarding Bodies (DABs) with achieved grades for a Diploma (e.g. A*, A, B, C, D, E). Where a learner has met all the requirements, i.e. passed all the hurdles, but not scored sufficient points for Principal Learning and Project to have gained a Diploma grade, they will receive an 'Unclassified' grade (U). The DAS does not currently supply Unclassified grades to DABs through official routes.

Arrangements are in place between DAS and DABs for separate provision of this information, and DABs will contact centres on Wednesday 26 August who have learners in this situation to provide them with Unclassified grades.



This does not affect achieved results (A*, A, B, C, D, E) which continue to be available through Edexcel Online > Diploma Tab > Results Menu > Diploma results

27) What if my learner did not aggregate due to an incomplete Diploma?

The DAS will provide a Diploma progress statement for all learners who have not yet aggregated. Centres are expected to print the Diploma progress statement for distribution on results day, which may be accessed from the 26th August.

Access to the Diploma progress statement will be granted to centres' users in the role of "learner administrator - learner data viewer", or via a Third Party Learner Administrator. In practice, this is likely to fall within the exams officer's role in most centres.

Further information is available from the Tests and Exams Support area of the QCA website.

28) I have other questions not covered here

Please see the A3 colour flyer in the results pack for more guidance, information and FAQs on aggregation and Diploma results, available on www.edexcel.com/results.