

Adult Literacy Skills for life

Writing E2 (Adult Literacy)

2006/2007 ALAN PRACTISE

advancing learning, changing lives

Adult Literacy

Writing (E2)

Candidate's Name:							
Registration Number:							

THE FOLLOWING SECTIONS TO BE COMPLETED BY THE ASSESSOR

Centre Name:	Assessor's Name:
Centre Number:	Signature:
	Date test taken:

THE FOLLOWING DETAILS CONFIRM THAT THE ASSESSOR HAS IN NO WAY INFLUENCED THE OUTCOME OF THE ASSESSMENT.

IF THIS CANDIDATE HAS HAD ANY ASSISTANCE DURING THIS TEST PLEASE STATE THE NATURE OF THE ASSISTANCE AND WHO PROVIDED IT:

IF THERE ARE ANY SPECIAL CIRCUMSTANCES THAT MAY HAVE HAD A NEGATIVE EFFECT ON THE CANDIDATE'S PERFORMANCE IN THIS TEST PLEASE GIVE DETAILS.

Internal Verifier's Name:
Signature:
Date verified:

QUESTION NO	MARKS AVAILABLE	MARKS GIVEN	EXTERNAL VERIFIER USE
1	2		
2	2		
3	3		
4	7		
5	5		
6	6		
TOTAL	25		
%	100%		
Delete pass or fail as appropriate		PASS - FAIL	PASS - FAIL

(2 marks)

Write out the address again using capital letters in the right places.



Mr p Webb
flat 2
Maple street
Old stevenage
Herts.
SG1 4RJ



Write the corrected address neatly here:



(2 marks)

The words below represent this vowel sound: /oo:/'

flew

pool

spoon

2a. Write two more words with the same vowel sound below:

1. _____

2. _____

2b. Write two short sentences using your two words from above.

For example:

The birds **flew** over the trees.

1. _____

2. _____

(7 marks)

You are on a day trip and buy a postcard for your friend John.



	Marks
Sentences	
Adjectives	
Punctuation	
Spelling key words	
Spelling complex words	
Legible text	

Write three sentences to describe your trip. You could write about the weather, people, beaches, food, nightlife etc.

- Use two different adjectives in your sentences.
- Check your spelling and punctuation.
- Write neatly.

Dear John

Hi! Having fun here in...



John Smith
 24 Apple Cherry Rd
 North Crescent
 Richmond
 RI2 8MD

(5 marks)

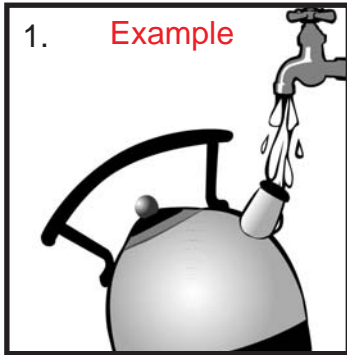
Write some short instructions to go with the pictures provided below:

Write in complete sentences.
Check your spelling and punctuation.

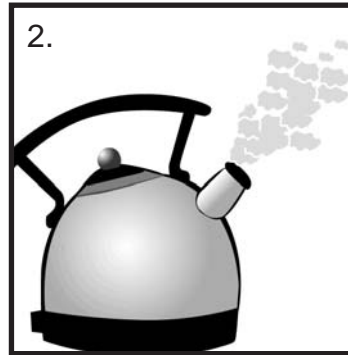
The first sentence has been done for you.

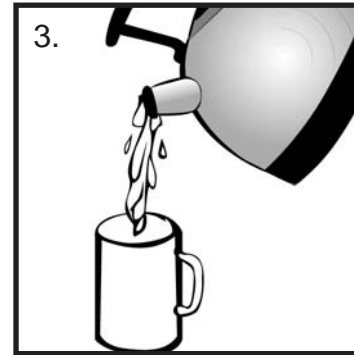
Marks	
Text	
Sentences	
Punctuation	
Spelling	

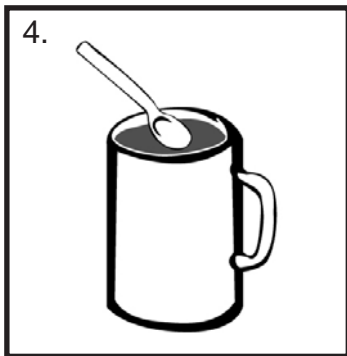
How to make a cup of tea

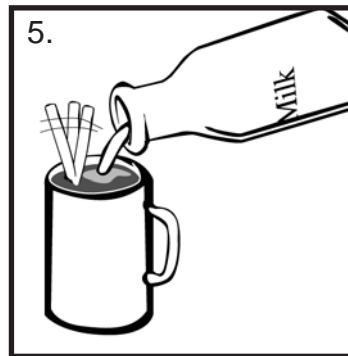


Fill the kettle with water.









(6 marks)

You are going to meet up with a friend for a day.

Write an email to organise what you will do on the day. Include these points in your email:

- Say where and when (day and time) you want to meet.
- Give your mobile number in case you are late (Remember-the number does not have to be your real one).
- Say what your plans are for the day (e.g shopping / cinema etc). and why (e.g need to buy new trainers etc).
- Finish the email.
- Write neatly and in sentences.

Check your spelling and punctuation.

Marks	
Text	
Punctuation	
Capitals	
Spelling	
Legible	

THIS IS THE END OF THE TEST.