

FORM 10 (I) : APPLICATION FOR SPECIAL CONSIDERATION

- Please complete this form if you wish to apply for special consideration for any candidate taking an Edexcel qualification.
- Please read the notes on the reverse of this form before completing the boxes below

Examination series						
Centre No		Centre name				
Candidate No		Candidate name				
Examinations for which application is made						
Specification Title	Spec. code	Comp./ Unit code(s)	Date of exam	Did not sit component	Sat component but disadvantaged	
Date problem began -----	Is problem continuing? Yes / No					
Summarise adverse circumstances affecting examination performance, controlled assessment or coursework. (N.B. "See attached" will NOT suffice.)						
Current medical/psychological evidence is attached					Yes / No	
For incomplete controlled assessments/coursework/practical assessments, indicate mark awarded and percentage of work completed. Attach a breakdown of marks to this form. Centres must not enhance marks themselves.					Mark	%
Please note, in the majority of cases, units taken by the candidate will form the basis of the decision on special consideration.						
Declaration: I am satisfied that the information provided is accurate and fully support the application.						
Head of centre/Exams officer			Date _____			
Name (Please print)						
Signature						

Notes on the Completion of the Special Consideration Form

1. **A separate form SC Form 10 should normally be completed for each candidate, for each specification, listing all units/components affected in the same specification. However, in cases where a group of candidates have been disadvantaged by a particular event (e.g. fire alarm) a single form SC Form 10 should be submitted. A list of candidates affected should be securely attached to the form SC 10.**

Please submit form SC 10 to Edexcel within 7 days of the last examination in the specification.

2. Please fill in the details at the top of the form, specifying the examination series concerned e.g. January, June etc. or the date of the unit test/examination series.
3. Please fill in the details required in the box 'EXAMINATIONS FOR WHICH APPLICATION IS MADE' specifying the examination component(s) affected e.g. Paper 1 and ticking the appropriate box to indicate whether the candidate was absent or present but disadvantaged. Please note that English and English Literature are separate subjects and, where appropriate, a separate form must be completed for each.
4. Please state on the form the precise nature of the adverse circumstances affecting the candidate, including, in the appropriate boxes, the date when the circumstances first began to affect the candidate and whether the candidate is still affected by them during the examination.
5. In cases where medical/psychological evidence is available, please ensure that this is securely attached to the form.
6. Please state whether there is additional information or evidence of the candidate's attainment available and specify the nature of the information/evidence e.g. "mock" examinations. This evidence should be submitted only when requested using the cover sheet provided.
7. Please complete the declaration. The head of centre/examinations officer must support an application for it to be accepted.
8. You may, if you wish, photocopy copy this form.
9. **This form MUST be sent to the Special Requirements Team of Edexcel.**

Please post to: Special Requirements Team, Edexcel, One90 High Holborn, London WC1V 7BH.

or email: special.requirements@edexcel.com

or fax: + 44 (0)207 190 5606 / +44 (0)207 190 5607

10. **After the publication of results, late applications may be accepted only in the most exceptional circumstances and only before the deadline for enquiries about results for the respective examination series.**

